

WILSDEN VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the Meeting held on 25th April 2016 at 7:30 pm.

Present: Mark Anslow, Trevor Dufton, Lisa Firth, Peter Ketley , Catherine Wossick

Apologies : Derek Carver, Daphne Egan,Chris Moore, Julie Petty. In the absence of Derek Carver, Mark Anslow took the Chair

Minutes of the last meeting: 14th March 2016.

An alteration was agreed to the first line of the Managers Report section. Subject to this alteration the minutes were approved as a true record. Proposed : Mark Anslow Seconded: Peter Ketley

Matters Arising:

*M.A. had looked at the Wifi and reported that he did not think there was a major problem.

*P.K. reported that he had not been able to make contact with a committee member as yet.

*That the Produce Stall idea had been supported by WGA.

*That the Chair be asked to write a formal letter of thanks to S.D. and members be asked to make a small donation towards a gift.

*T.D. reported that the Section 106 bid from WPC on behalf of WVH had been sent to BMDC.

An initial holding response had been received, the WPC will chase up.

Manager's Report:

Members considered the report submitted by the Manager and following lengthy discussion the following was **Agreed:**

*The importance of the Treasurer's role and the need to find a replacement , however this was proving to be difficult. Definition of the role is required, how S.D. interpreted the role was unique but led partly to his ill health. It was felt it was not the role of a Treasurer to source energy supplies or do photocopier contracts etc.

*That the monies from the Beer Festival should be deposited in the current account.

*To note the bids to the Jewson Fund and the Big Lottery Fund and to thank JP and SD for their efforts. Success was hoped for, it would be a nice problem if we received Sect.106, Jewson, Lottery money and had to make a choice.

*To note the results of the time spent with WYCAS and the points raised. Members shared the concerns re the reserves and the problems that flow from their parlous state. JP was requested to let members have more details re Training, what is involved and when?

*That whilst not accepting all the points raised by JP re the future there was unanimous agreement that we need to get more people involved perhaps not as full committee members if that was off putting. The concept of particular groups focussing on particular areas was also agreed to be a way forward. It was specifically agreed that MA/LF produce copy for a flyer seeking volunteers with particular interests/skill sets but more important was enthusiasm. This would go out as an insert in The Wildener which is to go out in May. Distribution should be as wide as possible including social media. The Committee **approved** expenditure of £ 50 for a run of 2,500.

* There was extensive discussion around what the role of a Management Committee should be as opposed to what it might be and this needed urgent clarification. MA reported on the work he was doing to establish strategic objectives and create a development action plan.

This needed to be supplemented by the completion of the roles and responsibilities and job descriptions that was requested some time earlier. It was felt that some of the issues were about "mind sets" and the need for all parties to address these.

*It was agreed that there were too many discussions which lacked focus and led nowhere or are stifled. Allocation of responsibilities, agreed Action Plans to fixed deadlines need to figure more highly and become the norm.

Finance Report

Three Financial Reports were discussed

- a) An End of Year Management Report (QB).
- b) An Income/ Expenditure as at the Year End (SD).
- c) A Draft Budget for 2016/17 prepared by SD,

Whilst Reports (a) and (b) were in somewhat different in format, making direct comparisons difficult, the conclusions were roughly the same. There was a small loss on the year which was even larger if the surplus on the roof repairs was stripped out. The consequent impact on reserves was noted. **It was agreed** that both reports be accepted.

A Draft Budget for 2016/17 was submitted which was based on a number of assumptions and the best information to date. It was **agreed** that Draft Budget for 2016/17 **be approved**

Fund Raising Update

Lisa Firth reported that:

- a).She was to embark on a campaign to persuade some of the user groups to fund raise on behalf of the VH, this had been successful with the Brownies and Guides.
- b), Consideration was being given to another Film night and an Anniversary Event for the VH's 40th (family orientated).
- c).CW agreed to explore the possibility of a music event.
- d) The 100 Club needed a new publicity campaign

Chair's Report & Comments

Members felt that they could not really deal with the Chair's comments because they were not really a report but user group issues that should have been raised with the Manager in the first instance. This was not to imply that the issues raised were not important.

The meeting closed at 9.15 pm

Date of Next Meeting 23rd May at 7 30pm.

Messrs Dufton & Ketley gave their apologies in advance.